HUMAN RESOURCES

HR training

HR training on human resources: recruitment, clerical, payroll and labor law topics. Study program, price and application conditions.

750 AZN · Prices may change depending on current conditions.

Who is it for

Aspiring HR specialists · Professionals transitioning to HR from other fields · Employees seeking professional development

Session plan

01 HR management – key concepts

- HR functions and structure
- Management mechanisms

02 Recruitment process

- Vacancy preparation
- Interviewing and selection

03 Employment contracts

- Types of contracts
- Legal foundations

04 Termination of employment relations

- Dismissal and redundancy
- Legal procedures

05 EMAS and e-government systems

- Electronic operations
- HR systems

Contact and enrolment
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